



**a place of mind**  
THE UNIVERSITY OF BRITISH COLUMBIA

**Faculty of Education**

## **Community Engagement Grant Program**

**April 7, 2014**

### **Background**

In 2011, the Faculty of Education included Community Engagement as one of its 9 Strategic Plan priorities. The actions and priorities identified by the Plan include the generation and mobilization of “the resources necessary to pursue forms of community engagement regarded as a high priority within the Faculty or by community members.” The Community Engagement Grant program will make available a small amount of money in 2014-2015 to support high priority community engagement projects that cannot locate sufficient funding or resources from other sources. Grants may include some in-kind support from Professional Development and Community Engagement (PDCE). The Community Engagement Grant program will be reviewed by the Faculty after one year.

### **The Community Engagement Grant**

\$15,000 will be set aside in 2014-2015 for grant support of Community Engagement projects. The size of each grant may vary up to a maximum amount of \$5,000. Applications for the grants will be adjudicated by the Community Engagement Working Group or delegated subcommittee and approved by the Dean or the Dean’s designate. Eligibility for the grant is limited to the ranks of Professor, Associate Professor, Assistant Professor, Professor of Teaching, Senior Instructor, Instructor II, Instructor I, and 12-month lecturer.

Criteria for selection of a successful project for a grant are as follows:

- The applicant successfully demonstrates how the project is congruent with the Faculty of Education Strategic Plan.
- The project is a scholarly, service, or teaching and learning related community engagement and not a research project that could be funded through the Office of Graduate Programs and Research (OGPR).
- The applicant successfully demonstrates how the project draws on expertise unique to the Faculty of Education.
- The applicant successfully demonstrates how the project may contribute to other kinds of collaborative engagement and how the project may advance understanding of Community Engagement.
- The applicant describes outcomes of the project and successfully demonstrates how the project will be mutually beneficial for community and Faculty of Education partners.

- The applicant successfully demonstrates how the project is co-constructed with community partners, which will include how the community will be meaningfully involved in planning, implementing, and evaluating the project supported.

The application for a grant will include:

- Identification of faculty member(s) leading and involved in the project.
- A support letter from the applicant's home unit outlining the project's merits.
- A brief summary of the project (1 page maximum).
- A summary of the project's goals, outcomes, and benefits for the community partner(s) and for the faculty (1 page maximum).
- Written support from the community partner(s) for the project (email is acceptable).
- Identification of funding and/or in-kind support from the community partner(s).
- Identification of any in-kind support required of PDCE (with supporting endorsement from PDCE).
- Identification of any other funding for the project.
- Identification of future possible funding sources for continuation of project.
- A budget which includes a brief narrative justifying expenditures (1 page maximum).
- Application deadline: May 15th, 2014.
- If there are any funds left, a second call for proposals will be made in the Fall with an application deadline of October 30th, 2014.
- Applications will be accepted up to 4 pm, May 15th, 2014 in PDCE.

Successful applicants will have one year to complete their projects and will:

- Provide a report at the project's conclusion summarizing the project and assessing its merit.
- Provide a summary of the use of funds.
- Provide text and visual materials for the representation of the project on the Faculty of Education Community Engagement website.

The availability of the Community Engagement Grant will be widely communicated throughout the Faculty. Funding for the Community Engagement Grant fund (\$15,000 per year) will come from PDCE surplus and not from Faculty core funding. Money not used for projects in 2014-2015 may be held for the following year, should the grant be continued. Projects that will receive grants will be announced June 1st, 2014.